



The Fort St. John and Dawson Creek Skilled Trades and Industry Job Fair's have changed to focus on skilled trades and industrial jobs. This industry only job fair is the only one in the B.C. Peace and is produced by Moose FM.

In Dawson Creek, the Job Fair will be held on Wednesday September 18, 2019, at the Encana Events Centre and in Fort St. John on Thursday September 19, 2019, at the Pomeroy Hotel and Conference Centre. Save time and money by participating in these job fairs and find the perfect person to fill your job openings.

### EVENT TIMES FOR BOTH JOB FAIRS:

10 a.m. to 12 p.m.	Exhibitor Setup
11:30 a.m.	Exhibitor Buffet Lunch
12 p.m. to 6 p.m.	Open to the General Public
6:15 p.m. to 7 p.m.	Tear Down of the Event

**DEADLINE TO REGISTER: Sept. 7, 2019**

### FORT ST. JOHN EXHIBITORS WILL RECEIVE:

- One 10' x 10' pipe and draped booth
- 8' high back drape and 3' high side drape
- One 8' table
- Two chairs
- One electrical outlet
- Two passes for the lunch buffet
- Company promoted during radio on-location
- Online business profile at [www.fsjjobfair.ca](http://www.fsjjobfair.ca)

### DAWSON CREEK EXHIBITORS WILL RECEIVE:

- One 10' x 10' pipe and draped booth
- 8' high back drape and 3' high side drape
- One 8' table
- Two chairs
- One electrical outlet
- Two passes for the lunch buffet
- Company promoted during radio on-location
- Online business profile at [www.dawsoncreekjobfair.ca](http://www.dawsoncreekjobfair.ca)

**YOUR INVESTMENT: \$695 plus GST**

**YOUR INVESTMENT: \$695 plus GST**

**OR PARTICIPATE IN BOTH JOB FAIRS FOR: \$1,250 plus GST - A SAVINGS OF \$131**

### OR SPONSOR THE JOB FAIR FOR EVEN MORE EXPOSURE:

### ADD A MARKETING CAMPAIGN IN FORT ST. JOHN:

Generate even more exposure for your business during the job fair by becoming one of only five sponsors. As a sponsor, you'll receive the following:

On top of the booth at the show, you can also design a marketing campaign to further promote your business and the job opportunities you have. Here is an exclusive option to exhibitors of the Job Fair:

- One 10' x 10' booth with all the features listed above
- Logo on signage (print posters and digital)
- Opportunity to place collateral in vendor packages
- Social Media mentions specific to each sponsor x2
- Inclusion in all radio ads leading up to the event

- Run a radio campaign on Moose FM with 50 x30 second ads

**Your investment: \$825 plus GST**  
(this is separate from your booth registration.)

**YOUR INVESTMENT: \$1,095 plus GST or sponsor both for \$1,995 plus GST. Deadline to be a sponsor is July 31, 2019.**

**For more details contact us at 250-787-7100 or [reception@moosefm.ca](mailto:reception@moosefm.ca)**



**REGISTRATION FORM**

Organization: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Title: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/Town: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

**SERVICE**

- |  |                  |  |                  |
|--|------------------|--|------------------|
| <input type="checkbox"/> Fort St. John Booth                 | \$695 plus GST   | <input type="checkbox"/> Dawson Creek Booth                                | \$695 plus GST   |
| <input type="checkbox"/> Extra buffet lunch in Fort St. John | \$40 plus GST    | <input type="checkbox"/> Extra buffet lunch in Dawson Creek                | \$40 plus GST    |
| <input type="checkbox"/> Booth at both Job Fairs             | \$1,250 plus GST | <input type="checkbox"/> Marketing package in Fort St. John                | \$825 plus GST   |
| <input type="checkbox"/> Sponsor both Job Fairs              | \$1,995 plus GST | <input type="checkbox"/> Sponsor 1 job fair (please state which one) _____ | \$1,095 plus GST |

**ONLINE COMPANY PROFILE**

100 word limit for your online profile. Profiles over the word limit will be automatically rejected. Spelling and grammatical accuracy are the responsibility of the registrant.

**NUMBER OF EXHIBITOR BADGES REQUIRED (max of 4)**

- 1     2     3     4

**For more details contact us at 250-787-7100 or [reception@moosefm.ca](mailto:reception@moosefm.ca)**

**ARE YOU (check all that apply):**

- Hiring Now / Hiring Soon / Accepting Resumes
- Providing Career & Industry Information
- Providing Employment Assistance / Readiness / Life Skills
- Providing Volunteer Opportunities
- Providing Information on Education & Training



**WHO WILL YOU BE RECRUITING? (check all that apply)**

- Trades – Apprentice / Journeyman
- Office Support / Administrative
- Computer / IT Support
- Business / Accounting / Human Resources
- Retail / Customer Service
- Temporary / Summer / Coop Positions
- General Labourers
- Drivers / Heavy Equipment Operators
- Medical / Health Professionals
- Other, please list: \_\_\_\_\_

**PAYMENT**

- Master Card     Visa

Card #: \_\_\_\_\_ Expiry Date: \_\_\_\_\_ Security Code: \_\_\_\_\_

Name (as it appears on card): \_\_\_\_\_

Signature: \_\_\_\_\_

Is your organization GST exempt?  Yes  No

If yes, please provide the GST exemption number \_\_\_\_\_

**For more details contact us at 250-787-7100 or [reception@moosefm.ca](mailto:reception@moosefm.ca)**

*Your exhibitor booth must be manned by at least one employee at all times during the fair hours. Please do not leave your booth unattended as the fair is not responsible for loss of company or personal items.*

**EARLY TEAR DOWN POLICY**

*Please note that early tear down of booths will not be tolerated. Any booths that are disassembled prior to 6 PM on September 18 & 19, 2019 will be charged an additional \$250.00 early tear down fee.*

**CANCELLATION POLICY**

*Cancellation of space must be received in writing by August 31, 2019 to be refunded. Exhibitors will receive their full payment if cancellation is received by this date. Exhibitors who cancel after the deadline will forfeit the entire cost. Contact the Job Fair by emailing [reception@moosefm.ca](mailto:reception@moosefm.ca)*

**PAYMENT POLICY**

*All payments are due with your registration.*

*I acknowledge that I have read, understand, and agree to the Early Tear Down, Cancellation, & Payment policies as stated above. It is agreed that all employees representing our organization at the Fair will be notified of the above agreement before they attend the Fair.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature is required.