



The Fort St. John Job Fair's are the only community wide job fair in Fort St. John. The event in Fort St. John is organized by Moose FM. Save time and money by participating in this job fair and find the perfect people to fill your job openings. Each year Moose FM produces three Job Fairs and uses all the tools at our disposal to promote the show and draw the most attention possible to your company.

The next Job Fair of 2020, will be held on April 7, 2020 at the Pomeroy Hotel and Conference Centre in Fort St. John.

JOB FAIR SCHEDULE:

10 a.m. to 12 p.m.	Exhibitor Setup
11:30 a.m.	Exhibitor Buffet Lunch
12 p.m. to 6 p.m.	Open to the General Public
6:15 p.m. to 7 p.m.	Tear Down of the Event

DEADLINE TO REGISTER: March 30, 2020

FORT ST. JOHN EXHIBITORS WILL RECEIVE:

- One 10' x 10' pipe and draped booth
- 8' high back drape and 3' high side drape
- One 8' table
- Two chairs
- One electrical outlet
- Two passes for the lunch buffet
- Company promoted during radio on-location
- Online business profile at www.fsjobfair.ca

YOUR INVESTMENT: \$695 plus GST

OR SPONSOR THE JOB FAIR FOR EVEN MORE EXPOSURE:

Generate even more exposure for your business during the job fair by becoming one of only five sponsors. As a sponsor, you'll receive the following:

- One 10' x 10' booth with all the features listed above
- Logo on signage (print posters and digital)
- Opportunity to place collateral in vendor packages
- Social Media mentions specific to each sponsor x2
- Inclusion in all radio ads leading up to the event

YOUR INVESTMENT: \$1,095 plus GST

ADD A MARKETING CAMPAIGN IN FORT ST. JOHN:

On top of the booth at the show, you can also design a marketing campaign to further promote your business and the job opportunities you have. Here is an exclusive option to exhibitors of the Job Fair:

- Run a radio campaign on Moose FM with 50 x30 second ads

Your investment: \$825 plus GST
(this is separate from your booth registration.)

For more details contact us at 250-787-7100 or reception@moosefm.ca



REGISTRATION FORM

Organization: _____

Contact Name: _____ Title: _____

Mailing Address: _____

City/Town: _____ Province: _____ Postal Code: _____

Phone: _____ Fax: _____

Email: _____ Website: _____

SERVICE

- | | | | |
|--|----------------|---|------------------|
| <input type="checkbox"/> Fort St. John Booth | \$695 plus GST | <input type="checkbox"/> Marketing package in Fort St. John | \$825 plus GST |
| <input type="checkbox"/> Extra buffet lunch in Fort St. John | \$40 plus GST | <input type="checkbox"/> Sponsor the job fair | \$1,095 plus GST |

ONLINE COMPANY PROFILE

100 word limit for your online profile. Profiles over the word limit will be automatically rejected. Spelling and grammatical accuracy are the responsibility of the registrant.

NUMBER OF EXHIBITOR BADGES REQUIRED (max of 4)

- 1 2 3 4

For more details contact us at 250-787-7100 or reception@moosefm.ca



JOB FAIR

FORT ST. JOHN

APRIL 7, 2020 POMEROY HOTEL & CONFERENCE CENTRE

WHAT ARE YOU HIRING FOR?

Use the box below to tell us what positions you will be hiring for at the Job Fair. We will use this information to help promote your company and the Job Fair.

PAYMENT

Master Card Visa

Card #: _____ Expiry Date: _____ Security Code: _____

Name (as it appears on card): _____

Signature: _____

Is your organization GST exempt? Yes No

If yes, please provide the GST exemption number _____

For more details contact us at 250-787-7100 or reception@moosefm.ca

Your exhibitor booth must be manned by at least one employee at all times during the fair hours. Please do not leave your booth unattended as the fair is not responsible for loss of company or personal items.

EARLY TEAR DOWN POLICY

Please note that early tear down of booths will not be tolerated. Any booths that are disassembled prior to 6 PM on April 7, 2020 will be charged an additional \$250.00 early tear down fee.

CANCELLATION POLICY

Cancellation of space must be received in writing by March 30, 2020 to be refunded. Exhibitors will receive their full payment if cancellation is received by this date. Exhibitors who cancel after the deadline will forfeit the entire cost. Contact the Job Fair by emailing reception@moosefm.ca

PAYMENT POLICY

All payments are due with your registration.

I acknowledge that I have read, understand, and agree to the Early Tear Down, Cancellation, & Payment policies as stated above. It is agreed that all employees representing our organization at the Fair will be notified of the above agreement before they attend the Fair.

Signature: _____ Date: _____

Signature is required.